



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Municipal Police Committee Terms of Reference

Department: Community Development Services

Presented By: Andrew DeGruchy

Council Meeting Date: February 24, 2025

Recommendation:

That Council approve the Terms of Reference for the Municipal Police Committee.

Issue: Due to changes to the *Alberta Police Act* and the introduction of the Police Governance Regulation (156/2024), the City of Lloydminster is required to create and maintain a Municipal Police Committee.

Background: As presented at the February 10, 2025, Governance and Priorities Committee meeting, the City of Lloydminster is seeking to create a Municipal Police Committee to comply with the *Alberta Police Act*. This Committee will assist Council, Administration, and the RCMP in representing a community perspective when establishing annual community policing strategies and priorities, while also assisting in other community policing administrative duties.

Following the February 10, 2025 Governance and Priorities Committee meeting, only one (1) change has been made to the Terms of Reference: The removal of the term "Police Chief" to better align with the verbiage contained within our Municipal Police Service Agreement.

Clarification regarding the "Enhanced Security Clearance" required to be a committee member has been released from the Government of Alberta. While this creates no changes within the Terms of Reference, it does grant more substantial insight into what budget implications may be witnessed from the Municipal Police Committee. The Government of Alberta has informed Administration that they will waive all fees for the initial onboarding of the Municipal Police Committee members. Following the initial recruitment, the Municipality will be responsible for costs associated with onboarding; this would include costs related to a Criminal Record Check, Local Police Indices, Open-Source Inquiry, and, if required, a security interview. Administration does not believe that this will create any significant costs for the municipality.

Options:

1. That Council approves the Terms of Reference for the Municipal Police Committee.
2. That Council request further information and that the item be brought forward to a future Regular Council Meeting for a decision.
3. That Council does not approve the Terms of Reference for the Municipal Police Committee.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. The establishment of the Municipal Police Committee is a



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requirement through provincial legislation, ensuring provincial compliance and continued support from the Provincial Government.

Legal Review: N/A

Governance Implications: N/A

Budget/Financial Implications: The *Alberta Police Act* identifies that an “Enhanced Security Clearance” is required; this includes a Criminal Record Check, Local Police Indices, and open source inquiry/interview as required. The majority of these services can be done in-house, resulting in no budget implications.

Environmental Implications: N/A



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Report Approval Details

Document Title:	Municipal Police Committee Terms of Reference .docx
Attachments:	- Municipal Police Committee Terms of Reference.docx
Final Approval Date:	Feb 18, 2025

This report and all of its attachments were approved and signed as outlined below:

Tracy Simpson

Marilyn Lavoie – Signed by Shannon Rowan

Dion Pollard