



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Bud Miller All Seasons Park Security Services Agreement Sole Source Award

Department: Operations

Presented By: Jordan Newton

Council Meeting Date: June 24, 2024

Recommendation:

That Council approve the Sole Source award of the Bud Miller All Seasons Park Security Services Agreement to the Board of Governors of Lakeland College, of Lloydminster, AB, for a period of three (3) years, plus options to extend for three (3) one (1) year terms, for a maximum upset value as established in the City of Lloydminster's annual Operating Budget. In addition, that Administration be authorized to sign and seal all necessary documents.

Issue: The City of Lloydminster requires a formal agreement be in place for the provision of security services in Bud Miller All Seasons Park (BMASP). The current agreement between the City of Lloydminster (City) and the Board of Governors of Lakeland College (Lakeland) expires June 30, 2024.

Background: Bud Miller All Seasons Park is a 200-acre playground for all to enjoy. BMASP provides residents and visitors with numerous amenities, beautiful scenery, and the ability to connect with the natural environment. It is the perfect backdrop for many events, such as, and not limited to, celebrating Canada Day, annual Fall Fest, private picnics, playing in the spray park, walking the trails, or playing sports.

The City of Lloydminster strives to ensure BMASP is safe as it plays a key role in community wellness. Properly addressing safety within BMASP requires strategy, community involvement, programming, and education.

For several years, the City of Lloydminster has contracted Bud Miller All Seasons Park Security Services to the Lakeland College Board of Governors (Lakeland). In 2019 BMASP Security Agreement was publicly tendered with four (4) bids received and pricing submissions ranging from \$117,000 per year to \$45,000 per year. The current agreement (2022 - 2024) with Lakeland for the provision of security services was a Sole Source Award approved by Council at the June 6, 2022 Regular Council Meeting.

Administration conducted a review of services Lakeland provides within its pricing, such as:

- Lakeland provides twenty-four (24) hour security and surveillance to Lakeland College. Because of this, and their location adjacent to BMASP and Fire Station #2, they are able to respond to the City's needs 24/7, 365 days per year without passing additional costs on to the City.
- The contract requires overnight patrols. Lakeland provides this service in a cost-effective manner.

- Lakeland’s security office location is conducive so that the City does not need to take on additional costs to have someone stay overnight on-site in BMASP.

There are clear cost savings to having Lakeland provide security services in BMASP, this has been proven by past procurements conducted. The partnership with Lakeland allows both the College and the City to provide a better level of service to patrons.

Options:

1. That Council approve the Sole Source award of the Bud Miller All Seasons Park Security Services Agreement to the Board of Governors of Lakeland College, of Lloydminster, AB, for a period of three (3) years, plus options to extend for three (3) one (1) year terms, for a maximum upset value as established in the City of Lloydminster’s annual Operating Budget. In addition, that Administration be authorized to sign and seal all necessary documents.
2. That Council not approve the Sole Source Award to the Board of Governors of Lakeland College, of Lloydminster, AB.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Providing a Safe Community. Bud Miller All Seasons Park is a gathering place for people to form social ties and play, which contributes to a stronger, safer community.

Legal Review: N/A

Governance Implications: BMASP Security Services Agreement will be for a term of more than one year. Thus, per the City’s Procurement and Purchasing Policy, Sole Source Awards for amounts \$50,000 and over require Council approval.

Budget/Financial Implications: The budget allocation for the Bud Miller All Seasons Park Security Services Agreement is established at a maximum upset value of \$50,000 in the City’s 2024 Operating Budget. The current hourly rate is \$40.00/hr, plus GST. The Board of Governors of Lakeland College proposed hourly rates are as follows:

- Year 1: \$45.00/hour plus GST
- Year 2: \$47.25/hour plus GST
- Year 3: \$50.00/hour plus GST

Environmental Implications: Bud Miller All Seasons Park natural environment allows it to function as a purifier to the environment, along with providing preservation and conservation of wildlife and plant life.

Report Approval Details

Document Title:	Bud Miller All Seasons Park Security Agreement - Sole Source Award.docx
Attachments:	
Final Approval Date:	Jun 18, 2024

This report and all of its attachments were approved and signed as outlined below:

Don Stang

Marilyn Lavoie

Dion Pollard