



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Bylaw No. 11–2024 Fees and Charges Bylaw

Department: Corporate Services

Presented By: Ryan Hill

Council Meeting Date: December 16, 2024

Recommendation:

That Council grant second reading to Bylaw No. 11-2024 Fees and Charges Bylaw.

That Council grant third and final reading to Bylaw No. 11-2024 Fees and Charges Bylaw.

Issue: Each year, Administration presents the Fees and Charges Bylaw to Council for the next three years, with rates subject to change based on the annual budget review and Council approval.

Background: The Fees and Charges Bylaw provides a comprehensive listing of all fees and charges from the City's departments, with the proposed rates supporting the development of the 2025 Operating Budget. Proposed rate changes vary and consider many factors including costs to provide services, inflation, and whether services exist in a self-supported fund.

Two minor changes were made since this Bylaw received first reading at the November 25, 2024 Regular Council meeting.

- a) Under Weaver Park, two additional items were added to reflect a new campground policy:
 - i. Additional Campers (in excess of five per site): 2025 rate of \$9.52 + GST per person; and,
 - ii. Clothes washer or dryer: 2025 rate of \$1.90 + GST per load.

- b) Under Planning & Development, Single Family Dwelling Residential Development Fee was reduced to \$180 in 2026. This keeps consistency throughout Residential Development Fees with all rates seeing no change from 2025 to 2026.

To reiterate, changes made from the prior year's Bylaw No. 28-2023 are as follows:

- Schedules B, C, and D were reorganized to align with the new organizational structure;
- GST column has been simplified to clearly indicate whether the cost is subject to GST or GST exempt.
- Utility rate increases of 5%
 - includes Landfill, Stormwater and Water. These rates support the Utilities Fund which is 100% self-supported.
- Recreation & Culture rate increases ranging between 2-6%
 - includes Parks & Greenspaces, Arenas, Aquatic Centres, and Servus Sports Centre. These rates help to recover a portion of expenses incurred to provide services.

- Some fees relating to other administrative duties saw no change year over year. These include Geomatics, IT, Assessment Review Boards, Subdivision & Development Appeal Board, Taxation & Assessment, Fire Services, Planning & Development, and Public Safety.

Options:

1. That Council approve all motions as indicated in the Recommendation above.
2. That Council not approve Bylaw No. 11-2024 Fees and Charges Bylaw.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. Providing a single, annually reviewed reference for fees and charges simplifies budgeting, streamlines reviews, and promotes better governance through transparency and improved customer service.

Legal Review: N/A

Governance Implications: Upon approval to Bylaw No. 11-2024, Bylaw No. 28-2023 Fees and Charges Bylaw and all amendments shall be repealed.

Budget/Financial Implications: Incorporating the review of fees and charges into the annual budget process eliminates redundancy and creates efficiencies.

Environmental Implications: N/A



**City of Lloydminster
Request for Decision (RFD)**

Report Approval Details

Document Title:	Bylaw No. 11-2024 Fees and Charges Bylaw .docx
Attachments:	- Fees and Charges Bylaw 11-2024.docx - 2024 12 05 - Draft - Fees and Charges - Schedule B C D - 2025-2027.pdf
Final Approval Date:	Dec 6, 2024

This report and all of its attachments were approved and signed as outlined below:

Adele Wakaruk

Marilyn Lavoie

Dion Pollard