



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Transfer to Taxes 503 Orders

Department: Community Development Services

Presented By: Andrew DeGruchy

Council Meeting Date: December 16, 2024

Recommendation:

That Council approve the outstanding property cleanup invoice amounts from 2024 as presented to be transferred to the 2025 tax roll of the affected property owner.

Issue: There are seven (7) properties that have outstanding invoices due to a cleanup order issued by the City. The property owners did not conduct the remedial action required, which necessitated City intervention to bring them into compliance.

Background: In the seven (7) cases that are being brought before Council, an order was issued to the property owner under section 503 of *The Lloydminster Charter*. These orders were issued to require the owner to bring the property into compliance with the Unightly Properties section of the Community Standards Bylaw. These properties were not in compliance as required by the due date specified in the order.

Any order issued under Section 503 of the Charter must be brought before Council for authorization to add these amounts outstanding to the tax roll as permitted by Section 512 (1)(c). All requirements for advising the property owner and time allotments to remedy the contraventions were followed in each case.

Options:

1. That Council approve the outstanding property clean up invoice amounts from 2024 as presented to be transferred to the 2025 tax roll for the affected property owner.
2. That Council decline the approval to transfer outstanding cleanup invoices to the 2025 tax roll of the affected property owners.
3. That Council direct administration to bring forward more information to a future meeting.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Providing a Safe Community. When no compliance was encountered and all reasonable efforts to have the property owner conduct cleanups on their own were unsuccessful, Public Safety contracted out services to maintain a safe presentable community.

Legal Review: N/A

Governance Implications: The City is authorized under Section 503 of *The Lloydminster Charter* to issue orders requiring a property owner to remedy a situation that contravenes a duly enacted Bylaw.



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Budget/Financial Implications: The total of all outstanding property cleanup invoices is \$20,524.76. Transferring this amount to the tax roll for each affected property owner will facilitate the timely recovery of funds.

Environmental Implications: N/A



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Report Approval Details

Document Title:	Transfer to Taxes 503 Orders.docx
Attachments:	- 2024 Transfer of Outstanding Cleanup- Appendix A.docx
Final Approval Date:	Dec 3, 2024

This report and all of its attachments were approved and signed as outlined below:

Tracy Simpson

Marilyn Lavoie

Dion Pollard