

Subject Matter: Draft Bench Dedication Program Policy Update

Department: Operations

Presented By: Jordan Newton

GPC Meeting Date: December 9, 2024

Topic: Bench Dedication Program Policy Update.

Background: The Bench Dedication Program Policy No. 720-03 (Policy) was approved by Council through Motion No. 315-2021 at the October 4, 2021 Regular Council Meeting.

The Bench Dedication Program Policy allows community members the opportunity to recognize friends, family members, or important events, while simultaneously contributing to the enhancement and beautification of City owned green spaces.

During the regularly planned 3-year review of the Bench Dedication Policy, Administration has identified minor updates to the Bench Dedication Program Policy are required. The functional changes are highlighted below and in the draft Bench Dedication Program Policy presented.

- Remove 4.2.6 - The dedication plaque is not intended to serve as a memorial marker; birth and/or death dates are not permitted. Messages should be simple statements recalling the event or Person(s) recognized. All statements are at the discretion of the City.
- Rewording of 6.2 - The dedication fee is required to cover the purchase costs of approved bench and plaques, whether new or existing.

Objective: An update to the Bench Dedication Program Policy is required.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.
2. That the Committee request more information and that the item be brought forward to a future Regular Council meeting for decision.
3. That the Committee request more information and that the item be brought forward to a future Governance & Priorities Committee meeting.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Managing our Environment and Infrastructure. Encourage bench dedications while managing aesthetic impacts and mitigating on-going maintenance costs.

Governance Implications: N/A



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Budget/Financial Implications: Should the Policy be brought forward to a future Regular Council Meeting, Administration will recommend that dedication fees be levied to recover all or a portion of overall purchasing costs as it pertains to bench and plaque installations.

It is anticipated the cost to purchase, install and maintain a dedicated bench, along with the purchase price and installation of the plaque will be \$2,200.

Environmental Implications: Continued enhancement and beautification of City owned green spaces.



Report Approval Details

Document Title:	DRAFT Bench Dedication Program Policy Update.docx
Attachments:	- DRAFT Bench Dedication Program Policy Update 2024-11-06.docx
Final Approval Date:	Nov 25, 2024

This report and all of its attachments were approved and signed as outlined below:

Don Stang

Marilyn Lavoie

Dion Pollard