



**City of Lloydminster  
Request for Decision (RFD)**

**Subject Matter: Draft 2025 Meeting Schedule**

**Department: Office of the City Clerk**

Presented By: Marilyn Lavoie

**Council Meeting Date: June 24, 2024**

**Recommendation:**

That Council approve the Draft 2025 Meeting Schedule, as presented.

**Issue:** Administration is requesting Council approval for the Draft 2025 Council and Committee Meeting Schedule.

**Background:** The *Procedure Bylaw* requires City Council to establish the schedules for the upcoming year's Council and Committee Meetings no later than December 31 of each year. Amendments to the meeting schedule can be made by resolution at any future meeting.

Administration has prepared the attached draft 2025 meeting schedule for review and decision. This schedule maintains Monday meeting dates and includes the annual budget review on November 5, 2024. With the Municipal/School Election being held in November 2024, this draft schedule is being brought forward for approval earlier in the year. This will allow Administration to include this schedule in the Election Nomination Package for candidates to understand the commitments for the year following the election.

**Options:**

1. That Council approve all motions as indicated in the Recommendation above.
2. That Council not approve the Draft 2025 Meeting Schedule.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

**Alignment with Strategic Plan:** This item is in alignment with the following strategic area: Delivering Good Governance. Setting the meeting schedule for a complete year provides timely public information on when meetings will be held.

**Legal Review:** N/A

**Governance Implications:** Approval of the 2025 Meeting Schedule prior to December 31 is in alignment with the *Procedure Bylaw*.

**Budget/Financial Implications:** N/A

**Environmental Implications:** N/A



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**Report Approval Details**

Document Title:	Draft 2025 Meeting Schedule .docx
Attachments:	- DRAFT 2025 Meeting Schedule(1).pdf
Final Approval Date:	Jun 18, 2024

This report and all of its attachments were approved and signed as outlined below:

Marilyn Lavoie

Dion Pollard