



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Assessment Review Board Clerk Appointment

Department: Office of the City Clerk

Presented By: Shannon Rowan

Council Meeting Date: June 24, 2024

Recommendation:

That Council appoint Hailey Stark as the alternate Assessment Review Board Clerk for the City of Lloydminster.

Issue: Administration is requesting that Council authorize the appointment of an alternate Assessment Review Board Clerk.

Background: The role of the Assessment Review Board Clerk is to review assessment complaints and taxation matters.

In accordance with Bylaw 34-2023, Section 7.1, the City of Lloydminster requires a resolution to appoint an Assessment Review Board Clerk.

Assessment Review Board Clerks are also required to receive training prescribed by the *Matters Relating to Assessment Complaints Regulations* (MRAC).

Options:

1. That Council appoint Hailey Stark as the alternate Assessment Review Board Clerk for the City of Lloydminster.
2. That Council not appoint Hailey Stark as the alternate Assessment Review Board Clerk.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. Council is required to appoint an alternate Assessment Review Board Clerk.

Legal Review: N/A

Governance Implications: In compliance with Bylaw 34-2023, Section 7.1, the City of Lloydminster requires a resolution to appoint Assessment Review Board Clerk(s).

Budget/Financial Implications: N/A

Environmental Implications: N/A

Report Approval Details

Document Title:	Assessment Review Board Clerk Appointment .docx
Attachments:	
Final Approval Date:	Jun 18, 2024

This report and all of its attachments were approved and signed as outlined below:

Marilyn Lavoie

Dion Pollard