



**City of Lloydminster
Information Report (IR)**

Subject Matter: Draft Subdivision and Development Appeal Board Bylaw

Department: Office of the City Clerk

Presented By: Shannon Rowan

GPC Meeting Date: April 22, 2024

Topic: The Subdivision and Development Appeal Board (SDAB) Bylaw is currently under review.

Background: The Subdivision and Development Appeal Board Bylaw No. 07-2021 was approved on March 31, 2021.

Administration has reviewed the document and the following changes are proposed:

- Section 4.5.2 has been added to clarify that Appeal Board Members “shall be City residents or members of the Intermunicipal Subdivision and Development Appeal Board”;
- Section 10.1 has been amended to allow the chair and vice chair to be appointed prior to the first hearing of a calendar year rather than at a separate organizational meeting in the interest of saving time and funds;
- Section 13.4 has been added to clarify compensation for Members of Council acting as Appeal Board Members.

Training for SDAB members is scheduled for later this spring.

Objective: To provide the Committee with an updated draft Subdivision and Development Appeal Board Bylaw for review and comments.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.
2. That the Committee request more information and that the item be brought forward to a future Regular Council meeting for decision.
3. That the Committee request more information and that the item be brought forward to a future Governance & Priorities Committee meeting.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Good Governance. Timely review of the governance documents allows for up to date documents that follow current legislation.

Governance Implications: Bylaw No. 07-2021 will be repealed once the draft bylaw is approved.

Legal Implications: N/A

Budget/Financial Implications: N/A

Environmental Implications: N/A

Report Approval Details

Document Title:	Draft Subdivision and Development Appeal Board Bylaw.docx
Attachments:	- Subdivision and Development Appeal Board Bylaw - DRAFT 2024.docx
Final Approval Date:	Apr 15, 2024

This report and all of its attachments were approved and signed as outlined below:

Marilyn Lavoie

Dion Pollard