



**City of Lloydminster
Information Report (IR)**

Subject Matter: Weaver Park Campground Caretaker

Department: Operations

Presented By: Jordan Newton

GPC Meeting Date: January 15, 2024

Topic: Weaver Park Campground Caretaker.

Background: Operational from May to October, Weaver Park Campground is home to fifty-seven (57) serviced camping lots, with water, power, and septic service options. The grounds offer shower and laundering facilities as well as greenspace, playgrounds, and picnic areas open to all guests.

At the February 27, 2023 Regular Council Meeting, through Motion No. 60-2023, Council approved the award of the Weaver Park Campground Caretaker (Caretaker) for the provision of the 2023 seasonal (April 15, 2023 to October 31, 2023) caretaker services to MP2A Management Inc. of Edmonton, AB. The duties of the Weaver Park Caretaker include site maintenance and overseeing the day-to-day operations of the entire Weaver Park Campground.

The 2023 camping season provided Administration the opportunity to commence an operational review of the Weaver Park Campground, however, more time is required to complete this review. In addition, the Weaver Heritage Park Site Landscape, and Interpretive Plan (Plan) Capital Project is underway, and Weaver Park Campground is included within the scope of the Plan.

Objective: In 2024, several events are scheduled to take place in the vicinity of the City of Lloydminster. These events include, and are not limited to, local industry planned shut-down, on-going construction of the Cenovus Energy Hub and the 2024 Saskatchewan Summer Games. It is anticipated these events will lead to an increase in campers looking for places to stay in the region, which will affect the operations of Weaver Park Campground. Additionally, with thousands of athletes and visitors anticipated to partake or attend the 2024 Saskatchewan Summer Games (Games) hosted in the City of Lloydminster (City) in late July 2024 it is expected that leading up to, during and after the Games, there will be significant impacts on the day-to-day operations of the City of Lloydminster's Parks and Greenspace team.

To ensure operational efficiencies are maintained for the 2024 camping season Administration conducted a review of the Weaver Park Campground Caretaker Request for Proposal that was posted to the City's Bids and Tenders website in January 2023. The review confirmed vendors were required to submit bids on a three-year duration (2023, 2024 and 2025 camping seasons). Therefore, at a future Regular Council Meeting Administration will present, for Council's consideration, a Request for Decision to amend the Weaver Park Campground Caretaker Agreement to allow MP2A Management Inc., of Edmonton, AB to continue with the

provision of seasonal caretaker services for the 2024 camping season (April 15, 2024 to October 31, 2024). In addition, that consideration be given to approve one additional term for the provision of seasonal caretaker services for the 2025 season (April 15, 2025 to October 31, 2025) pending annual 2025 operational budget approval.

Should Council approve the recommendation to amend the Weaver Park Campground Caretaker Agreement, Administration will have sufficient time to complete the operational review. Furthermore, recommendations from the Weaver Heritage Park Site Landscape and Interpretive Plan will be available equipping Administration with additional information to support future planning of Weaver Park Campground.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Managing our Environment and Infrastructure and Providing a Safe Community. Having a Caretaker on site 24/7 ensures the City's infrastructure is maintained and a safe camping experience for patrons.

Governance Implications: N/A

Budget/Financial Implications: In 2024, the Weaver Park Campground Caretaker agreement will be funded through the City of Lloydminster's approved 2024 operating budget. The proposed costs to be incurred in 2024 (April 15 to October 31, 2024) are \$95,530.50 and in 2025 (April 15 to October 31, 2025) are \$98,761 (pending annual 2025 operational budget approval). Fees collected from campers assist in generating revenue to offset a portion of the costs incurred for the Caretaker.

Environmental Implications: N/A



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Report Approval Details

Document Title:	Weaver Park Campground - Caretaker.docx
Attachments:	
Final Approval Date:	Jan 5, 2024

This report and all of its attachments were approved and signed as outlined below:

Don Stang

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