



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Amendment to 2024 Meeting Schedule

Department: Office of the City Clerk

Presented By: Doug Rodwell

Council Meeting Date: January 22, 2024

Recommendation:

That Council amend the 2024 Meeting Schedule by adding a Regular Council Meeting on February 20, 2024 at 11:00am.

Issue: Administration is requesting the addition of a Regular Council Meeting on February 20, 2024 to accommodate the swearing in ceremony following the by-election.

Background: The City of Lloydminster is holding a by-election on February 13, 2024 to fill one vacant Councillor position. Administration is requesting a Council Meeting be added on February 20, 2024 to accommodate the swearing in ceremony of the newly elected member of Council. This meeting is an opportunity to swear the new member of Council into office and have them complete their oath of office. Following the swearing in ceremony, Administration will complete orientation with the new member, and their first Regular Council Meeting will be February 26, 2024.

No other items will be added to this agenda, and all other items requiring approval during this time will be brought to the February 26, 2024 Regular Council Meeting.

Options:

1. That Council amend the 2024 Meeting Schedule by adding a Regular Council Meeting on February 20, 2024 at 11:00am.
2. That Council not approve amending the 2024 Meeting Schedule to add a Regular Council Meeting on February 20, 2024.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. Amending the meeting schedule in advance provides notice to the public of the schedule change.

Legal Review: N/A

Governance Implications: Section 105.2 of *The Lloydminster Charter* states that every member of Council shall take an official oath prior to carrying out any power, duty or function of that office.

Budget/Financial Implications: N/A

Environmental Implications: N/A



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Report Approval Details

Document Title:	Amendment to 2024 Meeting Schedule.docx
Attachments:	
Final Approval Date:	Jan 8, 2024

This report and all of its attachments were approved and signed as outlined below:

Doug Rodwell

Dion Pollard