



# LLOYDMINSTER

## City of Lloydminster

### Minutes of a Regular Council Meeting

Date: Monday, November 20, 2023  
Time: 1:30 pm  
Location: Council Chambers

Members Present  
Mayor Gerald Aalbers  
Councillor Michael Diachuk  
Councillor Glenn Fagnan  
Councillor Lorelee Marin  
Councillor Jonathan Torresan  
Councillor Jason Whiting

Staff Present  
Dion Pollard, City Manager  
Doug Rodwell, City Clerk  
Denise MacDonald, Chief Financial Officer  
Tracy Simpson, Executive Manager, Community Development Services  
Don Stang, Executive Manager Operations  
Wendy Leaman, Executive Coordinator  
Leo Pare, Director Communications  
Marilyn Lavoie, Manager Legislative Services  
Shannon Rowan, Legislative Services Coordinator  
Kirsten DeSchover, Legislative Services Admin

#### 1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:30 pm.

Councillor Diachuk declared a conflict with item 8.1.1.



**2. Additions/Deletions to the Agenda**

**3. Approval of the Agenda**

Motion No. 415-2023

Moved By: Councillor Whiting

Seconded By: Councillor Marin

That the Agenda dated November 20, 2023 be approved.

**CARRIED**

**4. Approval of the Previous Meeting Minutes**

Motion No. 416-2023

Moved By: Councillor Whiting

Seconded By: Councillor Marin

That the Regular Council Minutes dated November 6, 2023 be approved.

**CARRIED**

**5. Business Arising from the Minutes**

**6. Public Presentations/Acknowledgements**

**6.1 Manhattan Inn Request for Appeal of 504 Order**

Hamid Rahmanian requested Council provide a time extension of one to three months to complete upgrades and be compliant.

**8. New Business; Department Reports**

**8.1 City Manager's Office**

Councillor Diachuk left the meeting at 1:50 pm.

**8.1.1 Lloydminster & District Health Advisory Committee Appointment**

Motion No. 417-2023

Moved By: Councillor Fagnan

Seconded By: Councillor Torresan

That Council approve the appointment of Paul Richer, Elaine Kondro and Michael Diachuk (as a member at large) to the Lloydminster and District Health Advisory Committee for the term ending December 31, 2025.

**CARRIED**



Councillor Diachuk returned to the meeting at 1:52 pm.

## **8.2 Office of the City Clerk**

### **8.2.1 Appeal of Order – Manhattan Inn Ltd.**

Motion No. 418-2023

Moved By: Councillor Diachuk

Seconded By: Councillor Whiting

That Council confirm the order issued November 8, 2023 to Manhattan Inn Ltd. to bring the property into compliance with applicable National Fire Code of Canada Standards.

**CARRIED**

## **7. Public Hearing**

### **7.1 Bylaw 27-2023 Land Use Bylaw No. 5-2016 Text Amendment - replace Temporary Shelter with Community Support Centre**

Mayor Aalbers declared the Public Hearing for Bylaw 27-2023 open at 2:14pm.

There were 14 written submissions in opposition to the bylaw.  
There was 1 written submission in favor of the bylaw.

Janice Unrau spoke in opposition to the draft bylaw.

Mariane Hohmann spoke in opposition to the draft bylaw.

Leon Cherney spoke in opposition to the draft bylaw.

Valery Cadrain spoke in opposition to the draft bylaw.

Nanette Steward spoke in opposition to the draft bylaw.

Motion No. 419-2023

Moved By: Councillor Whiting

Seconded By: Councillor Diachuk

That the November 20, 2023 Regular Council Meeting recess for a short break at 3:02 pm.

**CARRIED**



The November 20, 2023 Regular Council Meeting resumed at 3:11 pm with all members in attendance.

Pastor Douglas Sharp spoke in opposition to the draft bylaw.

Vern Osterland spoke in opposition to the draft bylaw.

Kerri Taylor spoke in opposition to the draft bylaw.

Linda Kappel spoke in opposition to the draft bylaw.

Lesley Cey spoke in opposition to the draft bylaw.

Catherine Hill spoke in favour of the draft bylaw.

Michael Davison spoke in favour of the draft bylaw.

David Skoretz spoke in favour of the draft bylaw.

Ryan Ferrence spoke in favour of the draft bylaw.

Greg Jones spoke in favour of the draft bylaw.

Tina Cherney spoke as a member of public affected by the bylaw.

**8. New Business; Department Reports**

**8.2 Office of the City Clerk**

**8.2.2 Policy 120-04 – Appointments Policy**

Motion No. 420-2023

Moved By: Councillor Marin

Seconded By: Councillor Whiting

That Council approve the Appointments Policy as presented.

**CARRIED**

**8.2.3 2024 By-Election Remuneration for Election Officials**

Motion No. 421-2023

Moved By: Councillor Diachuk

Seconded By: Councillor Whiting

That Council approve the following rates for remuneration for election officials for the 2024 By-Election and 2024 General Election:



- Supervising Deputy Returning Officer: \$325/day
- Issuing Deputy Returning Officer: \$250/day
- Receiving Deputy Returning Officer: \$250/day
- Poll Clerk: \$185/day
- Training Session: \$40/session
- Advance Poll: to be paid at same rate as regular polls shown above

**CARRIED**

**8.3 Chief Financial Officer**

**8.3.1 2024 Operating and Capital Budget**

Councillor Whiting left the meeting at 4:10pm.  
Councillor Whiting returned to the meeting at 4:11pm.

Councillor Torresan left the meeting at 4:37pm.

Councillor Torresan returned to the meeting at 4:39pm.

Motion No. 422-2023

Moved By: Councillor Whiting

Seconded By: Councillor Diachuk

That Council approve the 2024 Operating budget with a total operating revenue of \$57,148,721; with operating expenditures of \$102,898,485 resulting in municipal taxation levy requirement of \$45,749,764 (excluding amortization of \$22,553,288) and the 2024 Capital budget which has a total capital revenues of \$64,482,503 to support total costs of \$64,482,503.

**CARRIED**

Motion No. 423-2023

Moved By: Councillor Whiting

Seconded By: Councillor Marin

That Council accept Operating written plans for 2025, 2026, and 2027 and the ten (10) year Capital plan for planning purposes.

**CARRIED**



Motion No. 424-2023  
Moved By: Councillor Whiting  
Seconded By: Councillor Diachuk

That Council approve an additional 1% increase in the mill rate to be contributed to support the infrastructure deficit resulting in an additional tax revenue of \$425,000 and a related contribution to infrastructure reserve of \$425,000.

**CARRIED**

Motion No. 425-2023  
Moved By: Councillor Whiting  
Seconded By: Councillor Diachuk

That the November 20, 2023 Regular Council Meeting recess for a short break at 5:25 pm.

**CARRIED**

The November 20, 2023 Regular Council Meeting resumed at 5:36 pm with all members in attendance.

Motion No. 426-2023  
Moved By: Councillor Torresan  
Seconded By: Councillor Fagnan

That item 9.2 Bylaw 27-2023 be moved to the next item.

**CARRIED**

**9. Bylaws**

- 9.2 Bylaw No. 27-2023 Land Use Bylaw Text Amendment – Remove and Replace Temporary Shelter with Community Support Centre – Add into C1 – Central Commercial District, C5 – Service Commercial District, I1 – Light Industrial District, and I2 – Med**



Motion No. 427-2023  
Moved By: Councillor Marin  
Seconded By: Councillor Diachuk

That Council grant second reading to Bylaw No. 27-2023 Land Use Bylaw Text Amendment.

**CARRIED**

Motion No. 428-2023  
Moved By: Councillor Marin  
Seconded By: Councillor Diachuk

That Council grant third and final reading to Bylaw No. 27-2023 Land Use Bylaw Text Amendment.

**CARRIED**

**8. New Business; Department Reports**

**8.4 Community Development Services**

Councillor Torresan left the meeting at 6:00pm.

**8.4.1 Old Minster Log Church Restorations Project**

Motion No. 429-2023  
Moved By: Councillor Whiting  
Seconded By: Councillor Diachuk

That Council accept this report as information.

**CARRIED**

**9. Bylaws**

**9.1 Bylaw No. 29-2023 Traffic Bylaw Amendment**

Motion No 430-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council grant second reading to Bylaw No. 29-2023 Traffic Bylaw Amendment.

**CARRIED**



Motion No. 431-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council grant third and final reading to Bylaw No. 29-2023 Traffic Bylaw Amendment.

**CARRIED**

**9.3 Bylaw No. 28-2023 Fees and Charges Bylaw**

Motion No. 432-2023  
Moved By: Councillor Marin  
Seconded By: Councillor Fagnan

That Council grant first reading to Bylaw No. 28-2023 Fees and Charges Bylaw.

**CARRIED**

**9.4 Bylaw No. 26-2023 Business Licence Bylaw**

Motion No. 433-2023  
Moved By: Councillor Diachuk  
Seconded By: Councillor Whiting

That Council grant first reading to Bylaw No. 26-2023 Business Licence Bylaw.

**CARRIED**

**9.5 Bylaw No. 30-2023 Election Bylaw**

Motion No. 434-2023  
Moved By: Councillor Whiting  
Seconded By: Councillor Fagnan

That Council grant second reading to Bylaw No. 30-2023 Election Bylaw.

**CARRIED**





Motion No. 435-2023  
Moved By: Councillor Whiting  
Seconded By: Councillor Fagnan

That Council grant third and final reading to Bylaw No. 30-2023 Election Bylaw.

**CARRIED**

**9.6 Bylaw No. 31-2023 Repealing Bylaw**

Motion No. 436-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Diachuk

That Council grant first reading to Bylaw No. 31-2023 Repealing Bylaw.

**CARRIED**

**9.7 Bylaw No. 32-2023 Repealing Bylaw – Road Closures**

Motion No. 437-2023  
Moved By: Councillor Marin  
Seconded By: Councillor Whiting

That Council grant first reading to Bylaw No. 32-2023 Repealing Bylaw – Road Closures.

**CARRIED**

**9.8 Bylaw No. 34-2023 Assessment Review Boards Bylaw**

Motion No. 438-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council grant first reading to Bylaw No. 34-2023 Assessment Review Boards Bylaw.

**CARRIED**



Motion No. 439-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council grant second reading to Bylaw No. 34-2023 Assessment Review Boards Bylaw.

**CARRIED**

Motion No. 440-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council grant unanimous consent to consider Bylaw No. 34-2023 Assessment Review Boards Bylaw for a third and final reading.

**CARRIED**

Motion No. 441-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council grant third and final reading to Bylaw No. 34-2023 Assessment Review Boards Bylaw.

**CARRIED**

Motion No. 442-2023  
Moved By: Councillor Fagnan  
Seconded By: Councillor Whiting

That Council approve the following appointments of members to the Assessment Review Board for the terms as noted:

Darrell Dunn – term ending May 31, 2024;

Brian Kimmel – term ending December 31, 2024;

Larry Sauer – term ending December 31, 2024.

**CARRIED**



**9.9 Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw**

Motion No. 443-2023

Moved By: Councillor Diachuk

Seconded By: Councillor Marin

That Council grant first reading to Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.

**CARRIED**

**10. Mayor/Councillor Reports**

Mayor Aalbers detailed meetings with the Alberta government and the City Mayors Caucus meetings in Regina. He also spoke to the upcoming Saskatchewan Research Council announcement regarding Saskatchewan nuclear and the SUMA meeting being held in Manitoba.

**11. Any Other Matters**

**12. Inquiries from the Media**

The media requested to speak with Mayor Aalbers.

**14. Adjournment**

Motion No. 444-2023

Moved By: Councillor Diachuk

That the November 20, 2023 Regular Council Meeting be adjourned at 6:38pm.

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MAYOR

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CITY CLERK