

**Subject Matter: Bylaw 36-2023 Cemetery Management Bylaw Amendment**

**Department: Operations**

Presented By: Jordan Newton

**Council Meeting Date: December 11, 2023**

**Recommendation:**

That Council grant first reading to Bylaw 36-2023 Cemetery Management Bylaw Amendment.

**Issue:** Bylaw No. 18-2022, Cemetery Management Bylaw requires amending to ensure it conforms to the *Saskatchewan Cemetery Act* and is in alignment with recommendations obtained through feedback received from members of the public and local funeral home operators.

**Background:** Council approved Bylaw No. 18-2022, Cemetery Management Bylaw at the October 3, 2022 Regular Council Meeting. This bylaw governs the operations, maintenance, and enforcement of the City of Lloydminster's (City) Cemetery in accordance with the *Saskatchewan Cemetery Act*. Furthermore, the City of Lloydminster's Cemetery Master Plan provided input when creating Bylaw No. 18-2022.

Since the passing of Bylaw No. 18-2022 feedback from members of the public and local funeral home operators have been submitted to Administration. As such, to address some of the challenges raised and to make certain operational efficiencies are maintained, Administration recommends first reading be granted to Bylaw No. 36-2023 to amend Bylaw No. 18-2022, Cemetery Management Bylaw, for Council's consideration.

There have been no changes to Bylaw No. 36-2023 since it was presented by Administration during the December 4, 2023 Governance and Priorities Committee Meeting. The amendments outlined in Bylaw No. 36-2023 shall:

- Incorporate Indigent Persons per the *Saskatchewan Cemetery Act*;
- Address the placement of a Memorial prior to Internment of Human Remains or Cremated Remains;
- Add to Schedule 'A' Definitions (Indigent Persons);
- Delete Schedule 'C' items 1.7, 2.4.1, and 4.1.:
  - 1.7. No Memorial may be placed on a Lot prior to the Interment of Human Remains or Cremated Remains into the Lot.
  - 2.4. Every Memorial base (Riser) to be used in the Cemetery shall:
    - 2.4.1 have an unpolished, rock pitch (rough) finish on all of its vertical sides;
  - 4.1. No inscription, lettering, plaque or other form of adornment or decoration shall be placed on the back or any side of a Memorial Riser, or a Memorial.
- Amend Memorials Specifications (Schedule 'C' 3.1, 3.2, 3.3, and 3.4); and

- Delete Schedule 'D' (Cemetery Fees and Rates) in its entirety and all references to Schedule 'D' throughout the Bylaw to support the City of Lloydminster's Fees and Charges Bylaw.

**Options:**

1. That Council grant first reading to Bylaw 36-2023 Cemetery Management Bylaw Amendment.
2. That Council not approve Bylaw 36-2023 Cemetery Management Bylaw Amendment.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

**Alignment with Strategic Plan:** This item is in alignment with the following strategic area: Managing our Environment and Infrastructure. Recognizing the Lloydminster Cemetery as an important community asset, the Cemetery Management Bylaw provides clarity to the operation and management of the facility.

**Legal Review:** Legislative Services conducted a review of the Bylaw 36-2023 Cemetery Management Bylaw Amendment.

**Governance Implications:** Should Council grant final reading of Bylaw No. 36-2023 during a future Regular Council Meeting, Bylaw No. 18-2022, Cemetery Management Bylaw shall be amended.

**Budget/Financial Implications:** N/A

**Environmental Implications:** N/A



**City of Lloydminster  
Request for Decision (RFD)**

**Report Approval Details**

Document Title:	Bylaw No. 36-2023, Amending Bylaw to Bylaw No. 18-2022, Cemetery Management Bylaw.docx
Attachments:	- Bylaw No. 36-2023, Amending Cemetery Bylaw.docx
Final Approval Date:	Dec 8, 2023

This report and all of its attachments were approved and signed as outlined below:

Don Stang

Doug Rodwell

Dion Pollard