



**City of Lloydminster  
Request for Decision (RFD)**

**Subject Matter: Old Minster Log Church Restoration Project**

**Department: Community Development Services**

Presented By: Don Bowey

**Council Meeting Date: December 11, 2023**

**Recommendation:**

That Council authorize Administration to enter into a Partnership Agreement with Richard Larsen Barr Colony Foundation and allocate all funds raised through the partnership to the Old Minster Log Church Restoration Project.

**Issue:** The Old Minster Log Church is requiring a financial investment to restore the building to a programmable space.

**Background:** In October 2021, Administration chose to permanently shutter the Old Minster Log Church (Church) due to structural deficiencies. On August 2, 2022, a Request for Proposal was issued for the Church Conservation/Restoration Plan and was awarded in September. The plan was completed in November 2022.

On May 15, 2023, Administration presented the restoration project to Council at the Governance and Priorities Committee meeting for information.

Administration approached the Richard Larsen Barr Colony Foundation (Foundation) in May 2023, and proposed a fundraising partnership for the restoration of the Church. With a lack of grant opportunities for historical restoration and preservation work, Administration asked the Foundation to take the lead in the community on fundraising efforts for this project.

At the November 20, 2023, Council meeting, Administration presented the restoration project and information about the Partnership Agreement to Council for information.

The Partnership Agreement for Phase 1 of the Log Church project includes a clear delineation of the respective responsibilities. The City's responsibilities include:

- Contractor management.
- Project reporting to the community, City Council, and the Foundation.
- Safety and insurance management.
- Financial management.
- Cost overruns and inflation.

Additionally, the City will recognize the Foundation for their contribution to the project with onsite signage and through digital platforms.

The Foundation's responsibilities include:

- Financial management of their own finances and financial tracking of all fundraising efforts.

- Adherence to legislative requirements relating to their fundraising activities.
- Applicable grant applications.
- Any costs associated with the Foundations fundraising efforts.

The Foundation has agreed to contribute \$92,474 to Phase 1 of the Project. Upon approval of the Partnership Agreement, the Foundation will transfer their funds to the City.

On November 22, 2023, Administration received further information from the Heritage Engineer and Heritage Conservationist regarding life expectancy. If all the rehabilitation work (recommended conservation interventions) and maintenance of the building is completed and routine maintenance is kept up, they would place life expectancy of the building at 50+ years. Routine maintenance includes chinking/daubing repair as needed, sealant replacement, repainting, roof maintenance, etc. These items should be completed by a qualified heritage contractor that follows the Standards and Guidelines from the Conservation of Historic Places in Canada.

**Options:**

1. That Council authorize Administration to enter into a Partnership Agreement with Richard Larsen Barr Colony Foundation and allocate all funds raised through the partnership to the Old Minster Log Church Restoration Project.
2. That Council does not approve the Old Minster Log Church Restoration project and authorizes Administration to deaccession the Old Minster Log Church.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

**Alignment with Strategic Plan:** This item is in alignment with the following strategic area: Managing our Environment and Infrastructure. The Church is a historical building for the City and has the potential to be used as a space to celebrate art and culture within our community.

**Legal Review:** The agreement has been reviewed by the Legislative Services department.

**Governance Implications:** N/A

**Budget/Financial Implications:** The following table shows the funding contributions for the City and the Foundation toward Phase 1 of the Old Minster Log Church Restoration Project and identifies the project expenses that will be incurred for this specific phase.

**Project No. 2476102 Old Minster Log Church Restoration Project** **\$308,700**

**Funding Sources**

|  |           |           |
|--|-----------|-----------|
| Recreation & Culture Capital Reserve (1-300-320-63270) | \$216,226 |           |
| Richard Larsen Barr Colony Foundation Funds            | \$92,474  |           |
|  |           | \$308,700 |

**Project Expenses**

|                                    |           |           |
|------------------------------------|-----------|-----------|
| Restoration                        | \$177,000 |           |
| Consultant & Construction Services | \$80,663  |           |
| Contingency (20%)                  | \$51,037  |           |
|                                    |           | \$308,700 |

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**Remaining Budget** **\$0**

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**Environmental Implications:** N/A

**Report Approval Details**

|                      |   |
|----------------------|---|
| Document Title:      | Old Minster Log Church Restoration.docx |
| Attachments:         |   |
| Final Approval Date: | Dec 5, 2023                             |

This report and all of its attachments were approved and signed as outlined below:

Tracy Simpson

Doug Rodwell

Dion Pollard