



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Recreation and Cultural Services Fees Policy No. 740-02

Department: Community Development Services

Presented By: Joel Turcotte

Council Meeting Date: January 22, 2024

Recommendation:

That Council approve Policy No. 740-02, the Recreation and Cultural Services Fees Policy, as amended.

Issue: The Recreation and Cultural Services Fees Policy requires an update due to the rates being included in the Fees and Charges Bylaw No. 28-2023.

Background: On December 13, 2021, Council approved the Recreation and Cultural Services Fees Policy No. 740-02, which included rates for both 2022 and 2023. On November 21, 2022, Council approved the 2023 Budget; with the approved Budget a user fee increase was required. On February 6, 2023, Council approved the amended Policy with the user fee increases.

On December 11, 2023, Council approved the Fees and Charges Bylaw No. 28-2023. This Bylaw sets out the fees and charges for services which replaces Schedule "A" in this Policy.

In the updated Policy, Administration has proposed the changes listed below:

- Remove Schedule "A".
- Change wording in 4.1 that references "Schedule A" to reflect "Fees and Charges Bylaw".
- Remove 6. Equipment Rentals
 - 6.1 Equipment Rentals are to be established by determining a fair market rate using local market conditions.
- Remove 9.2 Ten punch pass.
 - 9.2 Ten (10) punch pass prices shall be equal to the cost of nine (9) single admission passes.

Changes to the Policy have been highlighted in the draft attached.

The draft Policy was presented at the Governance and Priorities Committee Meeting on Monday, January 15, 2024. No further changes were made to the Policy.

Options:

1. That Council approve Policy 740-02, the Recreation and Cultural Services Fees Policy, as amended.
2. That Council does not approve Policy 740-02, the Recreation and Cultural Services Fees Policy.



**City of Lloydminster
Request for Decision (RFD)**

3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance by removing duplication in the policy now that it has been included in the new Fees and Charges Bylaw.

Legal Review: N/A

Governance Implications: N/A

Budget/Financial Implications: N/A

Environmental Implications: N/A

Report Approval Details

Document Title:	Recreation and Cultural Services Fees Policy Amendment 2024 01 22.docx
Attachments:	- 2024 01 04 Recreation and Cultural Services Fees Policy No. 740-02.docx
Final Approval Date:	Jan 16, 2024

This report and all of its attachments were approved and signed as outlined below:

Tracy Simpson

Doug Rodwell

Dion Pollard