



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Declaration of Eligibility – Saskatchewan Municipal Revenue Sharing Grant for 2024-2025

Department: Chief Financial Officer

Presented By: Denise MacDonald

Council Meeting Date: December 11, 2023

Recommendation:

That Council confirm that the City of Lloydminster meet the eligibility requirements to receive the Saskatchewan Municipal Revenue Sharing Grant for 2024-2025.

Issue: To complete the Declaration of Eligibility for the Saskatchewan Municipal Revenue Sharing (MRS) Grant, a resolution is required from Council confirming the eligibility requirements have been met by the City.

Background: Each year, municipalities report their compliance with the eligibility requirements to the Saskatchewan Ministry of Government Relations by submitting an online Declaration of Eligibility Form on January 31 of each year. There are six (6) eligibility requirements to receive the MRS Grant as follows:

1. Submission of the Audited Financial Statement to the ministry;
2. Submission of the Municipal Waterworks Reporting to the ministry;
3. Education Property Tax in good standing;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct; and
6. Public Disclosure Statements from all members of Council, as required.

Above-mentioned eligibility requirements for MRS Grant have been completed in accordance with the updated *Lloydminster Charter*.

Options:

1. That Council confirm that the City of Lloydminster meet the eligibility requirements to receive the Saskatchewan Municipal Revenue Sharing Grant for 2024-2025.
2. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. Adhering to eligibility requirements is fundamental to ensure a fair, transparent, and efficient grant process which aligns with the principles of good governance.

Legal Review: N/A

Governance Implications: The online declaration for MRS Grant cannot be submitted without a Council resolution confirming that the City meets all eligibility requirements. Failure



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to submit the declaration by January 31, 2024, will impact payment for the 2024 Revenue Sharing Grant and will be withheld until fulfilled.

Budget/Financial Implications: Failure to receive the funds in a timely manner will impact the City's cashflows. Furthermore, failure to receive the funds entirely will impact the tax rate as the Revenue Sharing Grant is included in revenue for the 2024 budget.

Environmental Implications: N/A

Report Approval Details

Document Title:	Declaration of Eligibility - Saskatchewan Municipal Revenue Grant for 2024 - 2025.docx
Attachments:	- MRS Declaration of Eligibility -2024 -25 Grant.pdf
Final Approval Date:	Nov 30, 2023

This report and all of its attachments were approved and signed as outlined below:

Denise MacDonald

Doug Rodwell

Dion Pollard