

 <b>LLOYDMINSTER</b>	<b>City of Lloydminster Request for Decision (RFD)</b>
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<b>Subject Matter: Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw</b>
<b>Department: Operations</b>
Presented By: Dave Henning
<b>Council Meeting Date: December 11, 2023</b>

**Recommendation:**

That Council grant second reading to Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.

That Council grant third and final reading to Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.

**Issue:** To establish a bylaw for the Operation and Management of the Lloydminster Airport.

**Background:** Bylaw No. 33-2023 intends to support the City of Lloydminster’s Fees and Charges Bylaw and provide clarity to the Operation and Management of the Lloydminster Airport. It outlines available services at the Lloydminster Airport, clarifies roles and responsibilities and provides an explanation pertaining to costs that may be incurred by Lloydminster Airport Users.

There have been no changes to Bylaw No. 33-2023 since first reading was granted by Council during the November 20, 2023 Regular Council Meeting.

**Options:**

1. That Council approve all motions as indicated in the Recommendation above.
2. That Council not approve Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

**Alignment with Strategic Plan:** This item is in alignment with the following strategic area: Managing our Environment and Infrastructure. Establish operation and management of the Lloydminster Airport terminal and lands and provide an explanation for applicable fees that may be incurred by Lloydminster Airport Users.

**Legal Review:** Legislative Services has conducted a review of Bylaw No. 33-2023.

**Governance Implications:** Upon the final passing of Bylaw 33-2023, the Bylaw will support the City of Lloydminster’s Fees and Charges Bylaw, provide clarity to the Operation and Management of the Lloydminster Airport, and will come into effect January 1, 2024.

**Budget/Financial Implications:** Projected revenues collected through the City’s Fees and Charges Bylaw, as they pertain to the Lloydminster Airport, are included in Lloydminster Airport’s annual Operating Budget.

**Environmental Implications:** N/A

**Report Approval Details**

Document Title:	Bylaw No. 33-2023 a Bylaw to Establish the Operation and Management of the Lloydminster Airport.docx
Attachments:	- Bylaw No. 33-2023 Lloydminster Airport Operation and Management Bylaw.docx
Final Approval Date:	Nov 30, 2023

This report and all of its attachments were approved and signed as outlined below:

Don Stang

Doug Rodwell

Dion Pollard