

	<p align="center">City of Lloydminster Information Report (IR)</p>
---	---

<p>Subject Matter: Downtown Area Redevelopment Committee – Terms of Reference - Update</p>
<p>Department: City Manager's Office</p>
<p>Presented By: Katlin Ducherer</p>
<p>GPC Meeting Date: March 20, 2023</p>

Topic: The Downtown Area Redevelopment Committee (DARC) is recommending changes to the Terms of Reference (TOR) for continuity of the committee structure, along with balance of representation. Recommended changes include:

Composition:

- reference to DARC values and diversity;
- removal of specific seats; and
- reassessed term limits.

Structure:

- include the Vice Chair in the selection process of the incumbent for a new term.

Meetings:

- removing the requirement that those participating virtually will not be considered part of quorum.

Background: The Downtown Area Redevelopment Committee was established in August 2021. Since its establishment the DARC, as is written in the TOR, reviews the document on an annual basis for consistency and continuity towards implementation of the recommendations as outlined in the Downtown Area Redevelopment Plan (DARP).

Recommended amendments are highlighted in the attached TOR. Administration will present the updated Downtown Area Redevelopment Committee Terms of Reference during a future Regular Council Meeting for Council's consideration.

Objective: To update the Downtown Area Redevelopment Committee Terms of Reference.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Building Economic Resilience. The DARC continues to assist Administration with implementation of the DARP. The DARP's goal is to improve the health, vitality, and quality of life within the City of Lloydminster and bring diversity and a sense of belonging within the downtown core.

	<p align="center">City of Lloydminster Information Report (IR)</p>
---	---

Governance Implications: As written in the Downtown Area Redevelopment Committee's TOR, a review is conducted on an annual basis.

Budget/Financial Implications: N/A

Environmental Implications: N/A

Report Approval Details

Document Title:	Downtown Area Redevelopment Committee - Terms of Reference - Update.docx
Attachments:	- Terms of ReferenceDARC - DRAFT 2023.docx
Final Approval Date:	Mar 14, 2023

This report and all of its attachments were approved and signed as outlined below:

Dion Pollard

Doug Rodwell