

	<p align="center">City of Lloydminster Information Report (IR)</p>
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Subject Matter: Draft Procedure Bylaw
Department: Office of the City Clerk
Presented By: Shannon Rowan
GPC Meeting Date: March 20, 2023

Topic: Draft Procedure Bylaw.

Background: With the recent amendments to *The Lloydminster Charter*, updates are required to the Procedure Bylaw to ensure compliance.

The following items are noteworthy:

- Meeting Through Electronic Means section has been updated (8);
- In Camera section has been updated (9);
- sections on Change and Cancellation of Meetings have been combined (11);
- addition of *Public Notification and Advertising Bylaw* to Method of Giving Notice (12);
- Urgent Business section has been added (14);
- section for Minutes has been added (16);
- section on Tabling Motions was removed to eliminate redundancy;
- all references to Pecuniary Interest have been updated to Financial Interest (30);
- references to other sections or legislation have been updated;
- formatting and layout have been updated;
- definitions of Financial Interest and Administration have been added;
- definition of Consent Agenda has been removed.

Objective: To provide the Committee with a Draft Procedure Bylaw.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.
2. That the Committee request more information and that the item be brought forward to a future Regular Council meeting for decision.
3. That the Committee request more information and that the item be brought forward to a future Governance & Priorities Committee meeting.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. The Draft Procedure Bylaw provides for compliance with the recent amendments to *The Lloydminster Charter*.



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Governance Implications: Upon passing of this new Bylaw, Administration will repeal the existing Bylaw No. 24-2020 - Procedure Bylaw. Legal review has been completed to ensure compliance with *The Lloydminster Charter*.

Budget/Financial Implications: N/A

Environmental Implications: N/A

Report Approval Details

Document Title:	Draft Procedure Bylaw 2023.docx
Attachments:	- Bylaw No. 10-2023 Procedure Bylaw - DRAFT.docx
Final Approval Date:	Mar 8, 2023

This report and all of its attachments were approved and signed as outlined below:

Doug Rodwell

Dion Pollard