

	<p align="center">City of Lloydminster Information Report (IR)</p>
---	---

Subject Matter: Draft Employee Code of Conduct Policy
Department: Chief of Staff
Presented By: Marie Pretty
GPC Meeting Date: March 20, 2023

Topic: To provide the Committee with a draft of the Employee Code of Conduct Policy for review.

Background: The Code of Conduct Directive, developed in 2019, outlined the City's expectations regarding behaviour for all employees. The directive was implemented to ensure a common baseline standard of acceptable conduct for employees to act as responsible representatives of the City.

Objective: To replace the existing Employee Code of Conduct Directive with an Employee Code of Conduct Policy following recent amendments to the *Lloydminster Charter*.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.
2. That the Committee request more information and that the item be brought forward to a future Regular Council meeting for decision.
3. That the Committee request more information and that the item be brought forward to a future Governance & Priorities Committee meeting.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. The policy will provide all City employees with expectations regarding conduct and behaviour as well as maintain legislative compliance.

Governance Implications: S 150 (2) of the *Lloydminster Charter* states that Council shall establish a code of conduct for employees. The Employee Code of Conduct Policy will replace the existing Employee Code of Conduct Directive.

Budget/Financial Implications: N/A

Environmental Implications: N/A

	<p align="center">City of Lloydminster Information Report (IR)</p>
---	---

Report Approval Details

Document Title:	Employee Code of Conduct Policy.docx
Attachments:	- Employee Code of Conduct Policy - DRAFT - 01-2023.pdf
Final Approval Date:	Feb 2, 2023

This report and all of its attachments were approved and signed as outlined below:

Marie Pretty

Doug Rodwell

Dion Pollard