



**City of Lloydminster  
Request for Decision (RFD)**

**Subject Matter:** Transfer of Outstanding Clean-up Invoices to Taxes

**Department:** Office of the City Clerk

Presented By: Glenn Alford

**Council Meeting Date:** November 21, 2022

**Recommendation:**

That Council approve the outstanding property clean-up invoice amounts from 2022 listed in Appendix "A" to be transferred to the 2023 tax roll of the affected property owner.

**Issue:** There are three (3) properties that have outstanding invoices due to a clean-up order issued by the City. The property owners did not conduct the remedial action required, which necessitated City intervention to bring them into compliance

**Background:** In the three (3) cases that are being brought before Council, an Order was issued to the property owner under Section 503 of the Lloydminster Charter. These orders were issued to require the owner to bring the property into compliance with the Unsightly Properties section of the Community Standards Bylaw. These Properties were not in compliance as required by the due date specified in the order.

Any order issued under Section 503 of the Charter must be brought before Council for authorization to add these amounts outstanding to the tax roll as permitted by Section 512 (1)(c). All requirements for advising the property owner and time allotments to remedy the contraventions were followed in each case.

**Options:**

1. That Council approve the outstanding property clean-up invoice amounts from 2022 listed in Appendix "A" to be transferred to the 2023 tax roll for the affected property owner.
2. That Council decline the approval to transfer outstanding clean-up invoices to the 2023 tax roll of the affected property owners.
3. That Council direct administration to bring forward more information to a future meeting

**Alignment with Strategic Plan:** This item is in alignment with the following strategic area: Providing a Safe Community. When no compliance was encountered and all reasonable efforts to have the property owner conduct clean-ups on their own were unsuccessful, Public Safety contracted out services to maintain a safe presentable community.

**Legal Review:** N/A

**Governance Implications:** The City is authorized under Section 503 of the Lloydminster Charter to issue orders requiring a property owner to remedy a situation that contravenes a duly enacted Bylaw

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**Budget/Financial Implications:** The total of all outstanding property clean-up invoices is \$5727.75. Transferring this amount to the tax roll of each affected property owner will facilitate the timely recovery of funds.

**Environmental Implications:** N/A

**Report Approval Details**

Document Title:	Transfer of Outstanding Clean-Up Invoices to Taxes.docx
Attachments:	- 2022Transfer of Outstanding Cleanup- Appendix A.docx
Final Approval Date:	Nov 18, 2022

This report and all of its attachments were approved and signed as outlined below:

Doug Rodwell

Dion Pollard