



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: 2023 Meeting Schedule

Department: Office of the City Clerk

Presented By: Marilyn Lavoie

Council Meeting Date: November 21, 2022

Recommendation:

That Council approve the 2023 Meeting Schedule as presented. Additionally, that the Robert's Rules of Order Newly Revised 12th Edition be used by Council and Council Committees if the *Lloydminster Charter* or the Procedure Bylaw are silent on a matter.

Issue: To provide Council with the 2023 Meeting Schedule for approval.

Background: The Procedure Bylaw requires City Council to establish the schedules for the upcoming year's Council and Committee Meetings no later than December 31st of each year. Amendments to the meeting schedule can be made by resolution at any future meeting. Additionally, Council shall annually establish the edition of Robert's Rules of Order that will be used by Council and Council Committees.

The Draft 2023 Meeting Schedule was presented at the November 14, 2022 Governance and Priorities Committee (GPC) Meeting, with the addition of a GPC Meeting on April 11, 2023 being the only recommended change to the draft schedule.

Options:

1. That Council approve the 2023 Meeting Schedule as presented. Additionally, that the Robert's Rules of Order Newly Revised 12th Edition be used by Council and Council Committees if the *Lloydminster Charter* or the Procedure Bylaw are silent on a matter.
2. That Council not approve the 2023 Meeting Schedule as presented. Additionally, that the Robert's Rules of Order Newly Revised 12th Edition be used by Council and Council Committees if the *Lloydminster Charter* or the Procedure Bylaw are silent on a matter.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Delivering Good Governance. Setting the meeting schedule for a complete year provides timely public information on when meetings will be held.

Legal Review: N/A

Governance Implications: Approval of the 2023 Meeting Schedule prior to December 31st is in alignment with the Procedure Bylaw.

Budget/Financial Implications: N/A

Environmental Implications: N/A

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Report Approval Details

Document Title:	2023 Meeting Schedule.docx
Attachments:	2023 Schedule.pdf
Final Approval Date:	Nov 4, 2022

This report and all of its attachments were approved and signed as outlined below:

Doug Rodwell

Dion Pollard