



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Bud Miller All Seasons Park Security Services Agreement – Sole Source Award

Department: Operations

Presented By: Blake Nielsen

Council Meeting Date: June 6, 2022

Recommendation:

That Council approve the Sole Source award of the 2022 – 2024 Bud Miller All Seasons Park Security Services Agreement to the Board of Governors of Lakeland College, of Lloydminster, AB, for a maximum upset value as established in the City of Lloydminster's annual Operating Budget. In addition, that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

Issue: The City of Lloydminster requires that a formal agreement be in place for the provision of security services in Bud Miller All Seasons Park.

Background: During the May 16, 2022 Governance and Priorities Committee meeting Administration informed the Committee of its intent to recommend the Sole Source award to the Board of Governors of Lakeland College (Lakeland), of Lloydminster, AB for the provision of security services (2022 – 2024) in Bud Miller All Seasons Park (BMASP).

The current agreement between the City and Lakeland College expires on June 30, 2022. Administration has conducted a review of the services that Lakeland provides within its pricing. Some of which include, but are not limited to:

- Shared infrastructure, i.e., security cameras.
- Lakeland's security office location is conducive so that the City does not need to take on additional costs to have someone stay overnight on-site at BMASP. The contract requires overnight patrols which Lakeland can provide cost-effectively.
- Lakeland provides twenty-four (24) hour security and surveillance to Lakeland College, because of this, and their location adjacent to BMASP, they can respond to the City's needs 24/7, 365 days per year without passing additional costs on to the City. For example, during the COVID-19 pandemic, Lakeland conducted 'walk-throughs' of the BioClean Aquatic Centre.

There are clear cost savings to having Lakeland provide security services in BMASP and it has been proven by past procurements conducted. The partnership with Lakeland allows both the College and the City to provide a better level of service to patrons.

Options:

1. That Council approve the Sole Source award of the 2022 – 2024 Bud Miller All Seasons Park Security Services Agreement to the Board of Governors of Lakeland College, of Lloydminster, AB, for a maximum upset value as established in the City of

Lloydminster’s annual Operating Budget. In addition, that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

2. That Council not approve the Sole Source Award to the Board of Governors of Lakeland College, of Lloydminster, AB.
3. That Council request further information and that the item be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Providing a Safe Community. Ensure that Bud Miller All Seasons Park is a gathering place for people to form social ties and play, which contributes to a stronger, safer community.

Legal Review: N/A

Governance Implications: BMASP Security Services Agreement will be for a term of more than one year (2022 – 2024). Per the City’s Procurement and Purchasing Policy, Sole Source Awards for amounts of \$50,000 and over require Council approval.

Budget/Financial Implications: The budget allocation for the Bud Miller All Seasons Park Security Services Agreement is established at \$47,000 in the City’s 2022 Operating Budget.

Environmental Implications: Bud Miller All Seasons Park natural environment allows it to function as a purifier to the environment, provides preservation and conservation of wildlife and plant life.

Report Approval Details

Document Title:	Bud Miller All Seasons Park Security Services Agreement - Sole Source Award.docx
Attachments:	
Final Approval Date:	May 30, 2022

This report and all of its attachments were approved and signed as outlined below:

Don Stang

Doug Rodwell

Dion Pollard