



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: Bylaw No. 02-2025 Bylaw Enforcement Officer Bylaw

Department: Community Development Services

Presented By: Andrew DeGruchy

Council Meeting Date: April 7, 2025

Recommendation:

That Council grant second reading to Bylaw No. 02-2025 Bylaw Enforcement Officer Bylaw.

That Council grant third and final reading to Bylaw No. 02-2025 Bylaw Enforcement Officer Bylaw.

Issue: Section 517 of *The Lloydminster Charter* grants council the authority to create a bylaw to appoint Bylaw Enforcement Officers within the City of Lloydminster. Through the Charter, this Bylaw must specify the powers and duties of Bylaw Enforcement Officers, and establish disciplinary procedures for misconduct, along with applicable penalties and an appeal process.

Background: The City of Lloydminster's Municipal Enforcement team utilizes Bylaw Enforcement Officers to investigate, inspect, and enforce compliance with our municipal bylaws to ensure that community safety, standards, and enjoyment are maintained at a high level throughout the City. The Municipal Enforcement team works closely with both internal and external stakeholders through the community to perform bylaw enforcement in a holistic manner.

Following the first reading at the March 24, 2025, Regular Council Meeting, no changes to the Bylaw have occurred.

Options:

1. That Council approve all motions as indicated in the Recommendation above.
2. That Council not approve Bylaw No. 02-2025 Bylaw Enforcement Officer Bylaw.
3. That Council request further information and that the Bylaw be brought forward to a future Regular Council Meeting for decision.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Providing a Safe Community. Ensuring Bylaw Enforcement Officers are acting in the best interest of the City.

Legal Review: N/A

Governance Implications: Bylaw 17-2013 will be repealed upon final reading of the updated bylaw.

Budget/Financial Implications: N/A

Environmental Implications: N/A

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Report Approval Details

Document Title:	Bylaw No. 02-2025 Bylaw Enforcement Officer Bylaw .docx
Attachments:	- Bylaw Enforcement Officer Bylaw 02-2025.docx
Final Approval Date:	Apr 2, 2025

This report and all of its attachments were approved and signed as outlined below:

Tracy Simpson

Marilyn Lavoie

Dion Pollard