



**City of Lloydminster
Request for Decision (RFD)**

Subject Matter: 2024 Outstanding Stormwater Utility Fees Transfer to 2025 Tax Roll

Department: Operations

Presented By: Karen Dela Rosa

Council Meeting Date: April 7, 2025

Recommendation:

That Council accept the 2024 Outstanding Stormwater Utility Fees Transfer to 2025 Tax Roll report as information.

Issue: There are a total of seventy-one (71) properties from fifty-two (52) stormwater utility customer accounts that have outstanding amounts owed to the City of Lloydminster for the year ending 2024, totaling \$22,636.29 including finance charges.

Background: The stormwater utility revenue covers the cost of operating the City's stormwater utility infrastructure and allows the City to fund reserves for future capital projects. In prior years, per Bylaw No. 09-2017 (repealed September 30, 2024), the applicable stormwater utility fees were invoiced as follows:

- property connected to City utilities were billed monthly through utility invoices;
- property not connected to City utilities were billed annually in January of the following year, with any outstanding fees transferred to the property tax roll in the subsequent year.

During the March 25, 2024, Regular Council Meeting, Council was informed that Administration was preparing to restructure the stormwater utility for implementation on January 1, 2025 and that the restructure would involve moving all properties into monthly stormwater utility billing. In preparation for the restructuring, Administration sought Council's approval to transfer outstanding 2022 and 2023 stormwater utility, including finance charges, to the 2024 tax roll of the property owner.

Year	Number of Accounts	Amount
2022 Outstanding	20	\$13,104.94
2023 Outstanding	51	\$17,480.64
Total Outstanding	71	\$30,590.57

***2022 and 2023 outstanding stormwater utility fees paid prior to March 29, 2024 were not transferred to the 2024 tax roll of the property owner.*

Furthermore, the restructuring required the passing of Bylaw No. 10-2024 Stormwater Utility Bylaw, which was granted by Council at the September 23, 2024 Regular Council Meeting. All property owners not connected to City utilities were advised of the change to monthly billings coming into effect January 1, 2025.

As the final piece of the stormwater utility restructuring, this report is to advise Council that Administration aims to begin cleaning up all outstanding stormwater utility amounts, including



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finance charges, in Account Receivables for 2024. As such, Administration will present a recommendation for Council's consideration, during a future Regular Council Meeting, that the outstanding 2024 Stormwater Utility fees, as attached, including finance charges, be transferred to the 2025 tax roll of the property owner.

Notification letters were sent to all customers with outstanding 2024 stormwater utility charges the week of March 18, 2025, indicating the City's intent to transfer the outstanding amounts to the tax roll if not paid by April 30, 2025.

As of the date of preparing this report, the transfer of outstanding 2024 stormwater utility charges to the property owner's 2025 tax roll intends to recover approximately \$22,636.29 in stormwater utility arrears, including finance charges.

Options:

1. That Council accept this report as information.
2. That Council request further information and that the item be brought forward to a future Regular Council Meeting for discussion.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Managing our Environment and Infrastructure. Revenue generated by stormwater utility provides funding for operating the stormwater system and future capital projects.

Legal Review: N/A

Governance Implications: *The Lloydminster Charter* defines the stormwater utility as a public utility. Any charges in relation to a public utility are an amount owing to the City by the owner of the property receiving the benefit.

Budget/Financial Implications: The transfer will enable the City to collect the amounts owed in stormwater utility charges. The City anticipates that \$22,636.29 in outstanding stormwater utility charges including finance charges will be recovered.

Environmental Implications: N/A

Report Approval Details

Document Title:	2024 Outstanding Stormwater Utility Fees Transfer to 2025 Tax Roll.docx
Attachments:	- Schedule A - 2024 Outstanding Stormwater Utility.pdf
Final Approval Date:	Apr 2, 2025

This report and all of its attachments were approved and signed as outlined below:

Don Stang
Marilyn Lavoie
Dion Pollard