



LLOYDMINSTER

City of Lloydminster

Minutes of a Regular Council Meeting

Date: Monday, March 10, 2025
Time: 1:30 PM
Location: Council Chambers

Members Present
Mayor Gerald Aalbers
Councillor Michele Charles Gustafson
Councillor Michael Diachuk
Councillor David Lopez
Councillor Jim Taylor
Councillor Justin Vance
Councillor Jason Whiting

Staff Present
Dion Pollard, City Manager
Tracy Simpson, Executive Manager, Community Development Services
Don Stang, Executive Manager, Operations
Marie Pretty, Chief of Staff
Wendy Leaman, Executive Coordinator
Marilyn Lavoie, City Clerk
Adele Wakaruk, Executive Manager, Corporate Services
Shannon Rowan, Legislative Services Coordinator
Misty Rogerson, Legislative Services Admin Support
Hailey Stark, Legislative Services Admin
Nyah Foote - Communications Coordinator

1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:32 PM.

Councillor Whiting joined at 1:33 PM.

2. Additions/Deletions to the Agenda



3. Approval of the Agenda

Motion No. 52-2025

Moved By: Councillor Vance

Seconded By: Councillor Charles Gustafson

That the Agenda dated March 10, 2025 be approved.

CARRIED

4. Approval of the Previous Meeting Minutes

Motion No. 53-2025

Moved By: Councillor Vance

Seconded By: Councillor Lopez

That the Regular Council Meeting Minutes dated February 24, 2025 be approved.

CARRIED

5. Business Arising from the Minutes

6. New Business; Department Reports

6.1 Corporate Services

6.1.1 Accounts Receivable Deemed Uncollectible

Motion No. 54-2025

Moved By: Councillor Vance

Seconded By: Councillor Whiting

That Council approve an adjustment to bad debt expense for thirteen (13) customer accounts totaling \$38,593.22, as outlined in Schedule "A", which lists accounts receivable deemed uncollectable.

CARRIED



6.1.2 City Manager Contingency Reserve Reallocation

Motion No. 55-2025
Moved By: Councillor Diachuk
Seconded By: Councillor Taylor

That Council approve replenishing the City Manager Contingency Reserve Account No. 1-100-131-36110 to a balance of \$500,000 by reallocating reserve funds as outlined in Appendix "A".

CARRIED

6.1.3 2024 Year End Surplus Allocation

Motion No. 56-2025
Moved By: Councillor Lopez
Seconded By: Councillor Whiting

That Council approve the overall operating surplus of \$6,743,997 and capital surplus of \$3,900,220 to be allocated as outlined in Appendix "A". Additionally, that Council authorizes the City Manager and/or delegate to amend the amounts subject to audit adjustments.

CARRIED

6.1.4 Subdivision Prepaid Improvement Reserve Reallocation

Motion No. 57-2025
Moved By: Councillor Taylor
Seconded By: Councillor Charles Gustafson

That Council approve the transfer of \$2,065,380.73 from the Subdivision Prepaid Improvement Reserve (1-600-612-32150) to the Road Infrastructure Capital Reserve (1-300-320-37112) effective December 31, 2024.

CARRIED



6.2 Operations

6.2.1 Purchase of Three (3) Street Sweepers – Contract Award

Motion No. 58-2025

Moved By: Councillor Vance

Seconded By: Councillor Diachuk

That Council award the contract for the purchase of three (3) Street Sweepers to Joe Johnson Equipment in the amount of \$1,055,649, plus GST, inclusive of the trade in value of \$117,000 for each of the existing three units. In addition, that Administration be authorized to sign and seal all necessary documents.

CARRIED

6.2.2 Slip-in Sand Spreader and Tandem Truck Replacement Due to Fire Damages – Contract Award

Motion No. 59-2025

Moved By: Councillor Whiting

Seconded By: Councillor Charles Gustafson

That Council approve Administration to commit \$164,000 from the Equipment Fleet Reserve (Account No:1-300-312-37111) to Capital Project No.:2532062 - Slip-in Sand Spreader and that Council approve Administration to commit \$346,000 from the Equipment Fleet Reserve (Account No:1-300-37111) to Capital Project No.: 2532063 - Tandem Truck.

CARRIED

Motion No. 60-2025

Moved By: Councillor Whiting

Seconded By: Councillor Vance

That Council approve the award of the contract for the purchase of the Slip-in Sand Spreader to Superior North America, in the amount of \$149,410, plus GST, with a contingency allowance of 9% in the amount of \$13,447, excluding GST, to be allocated from Capital Budget Project No.:2532062. In addition, that Administration be authorized to sign and seal all necessary documents.

CARRIED



Motion No. 61-2025
Moved By: Councillor Whiting
Seconded By: Councillor Vance

That Council approve the award of the contract for the purchase of the Tandem Truck to Velocity Truck Centre, in the amount of \$313,850, plus GST, with a contingency allowance of 10% in the amount of \$31,385, excluding GST, to be allocated from Capital Budget Project No.:2532063. In addition, that Administration be authorized to sign and seal all necessary documents.

CARRIED

Councillor Vance left Chambers at 2:44 PM.

Motion No. 62-2025
Moved By: Councillor Diachuk
Seconded By: Councillor Lopez

That the March 10, 2025 Regular Council Meeting recess for a short break at 2:45 PM.

CARRIED

The March 10, 2025 Regular Council Meeting resumed at 2:55 PM with all members in attendance.

6.2.3 Survey Grade GPS Unit Replacement – Sole Source – Contract Award

Motion No. 63 -2025
Moved By: Councillor Diachuk
Seconded By: Councillor Vance

That Council approve the Sole Source award of the Survey Grade GPS Unit Replacement to Cansel Survey Equipment Inc., in the amount of \$53,727.40, excluding GST, to be allocated from Capital Budget Project No.: 2516317 and that Administration be authorized to sign and seal all necessary documents.

CARRIED



6.2.4 Waste Management System Assessment – Integrated Waste Management Project – Landfill Operations

Motion No. 64-2025
Moved By: Councillor Lopez
Seconded By: Councillor Whiting

That Council accept the Waste Management System Assessment, as presented.

CARRIED

Motion No. 65-2025
Moved By: Councillor Lopez
Seconded By: Councillor Whiting

That Council direct Administration to proceed with Phase 2 of the Integrated Waste Management and Facility Master Plan Capital Project (No.:2143004) based on continuing to own and operate the Lloydminster Landfill.

CARRIED

7. Mayor/Councillor Reports

8. Any Other Matters

9. Inquiries from the Media

The media requested to speak with Mayor Aalbers.

Motion No. 66-2025
Moved By: Councillor Diachuk
Seconded By: Councillor Vance

That the March 10, 2025 Regular Council Meeting recess for a short break at 3:26 PM.

CARRIED



10. In Camera Session

The media interviews were conducted and then the March 10, 2025 Regular Council Meeting reconvened at 3:38 PM.

Motion No. 67-2025
Moved By: Councillor Whiting
Seconded By: Councillor Taylor

That the March 10, 2025 Regular Council Meeting go into a closed session as per LAFOIP Section 16(1)(a) at 3:38 PM.

CARRIED

Motion No. 68-2025
Moved By: Councillor Vance
Seconded By: Councillor Charles Gustafson

That the March 10, 2025 Regular Council Meeting resume open session at 5:33 PM.

CARRIED

11. Adjournment

Motion No. 69-2025
Moved By: Councillor Taylor

That the March 10, 2025 Regular Council Meeting be adjourned at 5:34 PM.

CARRIED

MAYOR

CITY CLERK