



**City of Lloydminster
Information Report (IR)**

Subject Matter: Draft Bylaw Enforcement Officer Bylaw

Department: Community Development Services

Presented By: Andrew DeGruchy

GPC Meeting Date: March 17, 2025

Topic: To provide the Committee with the Draft Bylaw Enforcement Officer Bylaw

Background: In 2013, City Council passed Bylaw No. 17-2013, which outlined a process for the establishment, operations, and disciplinary process of Bylaw Enforcement Officers within the City of Lloydminster. Since this Bylaw, Municipal Enforcement has undergone significant structural changes that utilize a multi-tiered enforcement approach, utilizing Community Peace Officer I, Community Peace Officer II, and Bylaw Enforcement Officers to achieve various public safety goals throughout the community.

Today, a revised version of the Bylaw Enforcement Officer Bylaw is presented to Council for discussion and feedback. The City of Lloydminster utilizes Bylaw Enforcement Officer roles as stand-alone services for temporary staffing needs and to supplement the duties of Community Peace Officers. Community Peace Officers enforcing any Bylaw or Policy within the City of Lloydminster, while granted additional provincial authorities, operate at the Bylaw Enforcement Officer Level.

Common bylaws that our Municipal Enforcement team interact with while working within this authority include:

- Community Standards Bylaw (26-2023)
- Domestic Animal Bylaw (38-2020)
- Taxi and Vehicle for Hire Bylaw (10-2016)
- Traffic Bylaw (05-2021)

Our Municipal Enforcement team also provides support and enforcement services to other city departments with enforcing:

- Land Use Bylaw (05-2016)
- Fire Services Bylaw (08-2024)

The revised Bylaw Enforcement Officer Bylaw draft presented today has some moderate changes in:

- appointment procedures - permitting City Manager to appoint as required;
- introduction of City of Lloydminster policy enforcement;
- removal of weed and pest control services.

Major changes were introduced to the Bylaw outlining what constitutes misconduct of a Bylaw Enforcement Officer and the applicable disciplinary, decision, and appeal processes. This was

done to create public transparency of the process required for an individual who is normally represented as a law enforcement officer for the City of Lloydminster.

Objective: To present the Committee with the draft Bylaw Enforcement Officer Bylaw for feedback.

Options:

1. That the Committee accept this report as information and that the item be brought forward to a future Regular Council meeting for decision.
2. That the Committee request more information and that the item be brought forward to a future Regular Council meeting for decision.
3. That the Committee request more information and that the item be brought forward to a future Governance and Priorities Committee meeting.

Alignment with Strategic Plan: This item is in alignment with the following strategic area: Providing a Safe Community. Ensuring Bylaw Enforcement Officers are acting in the best interest of the City.

Governance Implications: Bylaw 17-2013 will be repealed upon final reading of the updated bylaw.

Budget/Financial Implications: N/A

Environmental Implications: N/A



**City of Lloydminster
Information Report (IR)**

Report Approval Details

Document Title:	Draft Bylaw Enforcement Officer Bylaw .docx
Attachments:	- Bylaw Enforcement Officer Bylaw - 2025 DRAFT.docx
Final Approval Date:	Mar 10, 2025

This report and all of its attachments were approved and signed as outlined below:

Tracy Simpson

Marilyn Lavoie

Dion Pollard